

CHRIS Web Trainings and Training Documents

There is now an official release date for the new version of CHRIS. The current version will be taken offline at the end of the day on Thursday, June 24, 2021. The conversion will take place over that weekend and the new version of CHRIS will go live on Monday morning, June 28, 2021. If you know that your email address has changed recently, please make sure the CHRIS Help Desk has your most up-to-date address. This will be used to setup your user account in the new version of CHRIS.

In preparation for the new version, we have posted new documentation on our website under the “What’s New at CHRIS” section of our Home Page. There is a video tutorial which walks the viewer through the new version of the CHRIS program. It focuses on parts of the program that are new or work differently from the current version.

If a new user in CHRIS requires a temporary user account to tide them over until they can attend a full User Training, the video tutorial can be used to teach the basics of data entry, and when accompanied by a 10 question, multiple choice quiz, will be sufficient for them to receive a temporary account. Please contact the Help Desk for details.

There are also two quick-start guides available on our home page. One guide is for general users and lists all of the changes they will encounter while performing typical data entry and how to navigate them. There is also a guide for users who will be utilizing the forms and reports features in the new version of CHRIS. This tip-sheet covers the new procedures that will be needed to produce forms, letters, and reports in the new version of CHRIS.

Although the new version of CHRIS is very similar to the current version and should require little to no additional training, any users who would like to receive additional training should contact the Help Desk. We will offer individual or group virtual trainings starting shortly after the release of the new program. If you, or any users at your site, would be interested or would like more information regarding trainings in general, please contact the Help Desk.